



15th July 2024

Dear Student,

Re: Collecting Your GCSE Results

I hope that this letter finds you well and that you have an enjoyable summer. After all of your hard work, earlier in the year, I am sure you are very excited about collecting the results of your final GCSE exams.

I am pleased to let you know that GCSE Examination results will be available for collection on Thursday 22nd August 2024 between 09.00am to 11.00am in the main reception.

If you are unable to attend please notify the school as soon as possible.

If a member of your family is collecting on your behalf, we will require you to complete the written consent form below and this will need to be presented on the day.

As always school staff will be available on the day to discuss your results and support you, if required.

I wish you every success and look forward to celebrating with you on the day.

If you have any further queries regarding the collection of your results, please do not hesitate to contact me on smillichamp@wordsley.dudley.sch.uk

Yours sincerely,

Sharron Millichamp
Examinations Officer

Please complete this section in BLOCK CAPITALS if you cannot collect the certificates yourself.

I, give permission for my parent/carer/relative (delete as appropriate) (Name of parent/carer/relative) to collect the certificates on my behalf. I understand that if my certificates are misplaced by my parent/carer/relative (delete as appropriate); the school will not be held responsible for any replacement certificates.

Signature of student:Date:

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