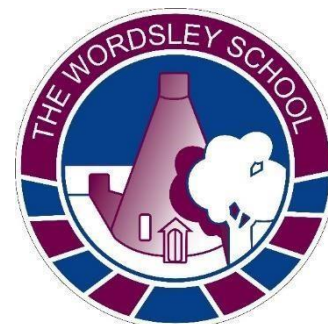


From September 2023

Dear Parent



**Re: Locker Allocation**

We are pleased to inform you that we are able to offer a limited number of lockers to our pupils. It will be a first come first served basis.

**Five Year Contract £25** – Sept 2023 – July 2028 which includes a £5 refundable deposit provided the locker is not damaged / key is returned in July 2028.

Should your child damage the locker or lose the key during the contract period the £5.00 refund cannot be returned, as it will be used to cover the cost of the damage / a replacement key. If pupils do lose their key please advise the Admin Office and we can arrange a replacement key for a further £5.00. Towards the end of the contract pupils will be asked to empty their lockers and return the key, so that we can prepare to re-allocate for the following year. After a given deadline, the lockers will be emptied and items will have to be claimed back from 'Lost Property'. Items left unclaimed for a further period of time, will then be disposed of.

If you agree with the conditions above and would like your child to have the use of a locker, either please complete the slip below and return with the payment to the Admin Office, near Reception **or pay online via ParentPay.**

Yours faithfully

**Mrs K Harris**  
**Admin Assistant**

✂.....

Please return to: Mrs Harris, Admin Office (near Reception)

Re: **Allocation of Lockers**

Pupil Name	Form	Date
Signature (Parent / Carer)		

I have read and understand the conditions regarding the allocation of lockers I enclose the **£25 five year payment** for the use of a locker during the academic year of 2023-24 / 2023-28

**BELIEVE • ACHIEVE • INSPIRE**

**The Wordsley School · Brierley Hill Road · Wordsley · Near Stourbridge · DY8 5SP**  
**(01384) 816015 · [info@wordsley.dudley.sch.uk](mailto:info@wordsley.dudley.sch.uk)**  
**Headteacher: Mr A Weatherhogg**